

NEBRASKA REAL PROPERTY APPRAISER CONTINUING EDUCATION REQUIREMENTS

Effective January 1, 2013

Real Property Appraiser Credential Renewal

All current credentials issued under the Real Property Appraiser Act, other than temporary permits, shall remain in effect until December 31st of the designated year. Evidence of continuing education completion, along with the application for renewal, is due to the Board's office no later than November 30th of the designated year. The entire two-year continuing education period must be satisfactorily completed prior to renewing a credential for a two-year period.

If a trainee real property appraiser remains in the classification in excess of two years, the trainee shall be required in the third and successive years to successfully complete no fewer than fourteen hours of instruction in courses or seminars for each year of the period preceding the renewal and shall have completed the seven-hour National Uniform Standards of Professional Appraisal Practice Update Course at a minimum of once every two years.

Continuing Education Hours

1. A credential holder must satisfactorily complete at least 28 hours of continuing education during his or her designated two year continuing education period.
2. The required continuing education hours, with the exception of the 7-Hour USPAP Update Course and the Board approved 7-Hour Report Writing and Case Studies Update Course, may be completed at any time during the two-year continuing education period.
3. Each Continuing Education activity must be at least 2 hours in length
(1 hour = 50 minutes of course instruction).
4. 100% attendance is required for continuing education credit to be awarded by the Board.

Online Continuing Education

1. No more than 14 of the 28 hours of continuing education may be taken online.
2. The 7-Hour USPAP Update Course and the Board approved 7-Hour Report Writing and Case Studies Courses shall be taken in a classroom setting and not online or by correspondence. Pass examination approved by the Appraiser Qualifications Board within twelve months following approval by the Board to sit for examination.
3. All online activities must conform with AQB criteria pertaining to online delivery.

Approved Continuing Education Activities

1. All continuing education activities, with the exception of those taken in another jurisdiction, must be approved by the board, and contribute to the maintenance and improvement of the quality of real estate appraisal service provided to the public.
2. Continuing education credit will be awarded for any education activities sponsored or conducted by the Board.
3. Continuing education credit will be awarded for any qualifying education taken for the purpose of upgrading to a higher credential.
4. Continuing education hours will not be awarded for the following activities:
 - Those that are specifically examination preparation in nature.
 - Those that deal with office or business skills, such as typing, speed reading, memory improvement, body language, motivation, and similar activities.
 - Those which are completed by a challenge examination (testing out of the activity).
 - Meetings held in conjunction with an appraisal firm's general business.
 - Orientation courses.
5. Continuing education activities of the same content, or if in the opinion of the Board, an activity is indistinguishable in content, it cannot be used for a minimum of four years after its use toward meeting the continuing education requirement (Please contact the Board's office with questions pertaining to specific courses). The 7-Hour USPAP Update Course, the Board approved 7-Hour Report Writing and Case Studies Update, and conferences approved by the Board each year as a new continuing education activity, are exceptions to this requirement.
6. Special requirements.
 - The 7-Hour USPAP Update Course must be completed at least once every two years from the time the course was last completed (e.g. USPAP Update taken July 1, 2012. Two years from this date is July 1, 2014. USPAP Update must be completed before January 1, 2015).
 - The 7-Hour Report Writing and Case Studies Update Course must be completed at least once every four years from the time the course was last completed (e.g. RW Update taken July 1, 2012. Four years from this date is July 1, 2016. RW Update must be completed before January 1, 2017).
 - Courses approved by the Board to meet the continuing education requirement for the 7-Hour Report Writing and Case Studies Update Course can be found on the Board's website at www.appraiser.ne.gov. Select the hyperlink titled "Upcoming Qualifying and Continuing Education Activities" found under "Links" on the right hand side of the page. The course numbers are listed under "Report Writing Update."
 - The initial completion date for each course is based on the date the newly credentialed Nebraska resident appraiser was approved for credentialing by the Board (e.g. Board approved appraiser for credentialing on July 1, 2012. The USPAP Update must be completed prior to January 1, 2015 and the RW Update must be completed prior to January 1, 2017).

Continuing Education Activities Completed in Another Jurisdiction

1. Continuing education activities completed in another jurisdiction may be accepted by the Board if the activity is approved by the appraiser credentialing authority in that jurisdiction for continuing education.
2. All activities must meet the continuing education requirements of Nebraska to be accepted by the Board.
3. A Nebraska credentialed real property appraiser must provide sufficient evidence that the activity submitted to the Board for approval was approved by the appraiser credentialing authority for the jurisdiction in which the activity was completed. This may be accomplished by providing a letter from that jurisdiction's credentialing authority, or providing an activity approval number that can be used by Board staff to verify the activity approval.

Appraiser Login

1. Appraiser Login is used to:
 - Review completed continuing education activities submitted to the Board.
 - Keep track of when the next USPAP Update Course or Report Writing and Case Studies Course is due.
 - Print copies of real property appraiser pocket card.
2. In order to access Appraiser Login, visit the Nebraska Real Property Appraiser Board's website found at www.appraiser.ne.gov. The Appraiser Login button can be found at the top of the page. Once the Appraiser Login screen is accessed, enter email address, last four digits of Social Security number, and password. If unable to successfully access Appraiser Login, please contact the Board's office.